

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year (for example 2013-14)

2015-16

1. Details of the Institution

1.1 Name of the Institution

S.R.R. & C.V.R. Govt. Degree
College

1.2 Address Line 1

Machavaram

Address Line 2

City/Town

Vijayawada

State

Andhra Pradesh

Pin Code

520004

Institution e-mail address

srrandcvr@gmail.com

Contact Nos.

0866-2430060

Name of the Head of the Institution:

Dr. V. Ravi

Tel. No. with STD Code:

0866-2430060

Mobile:

9848732916

Name of the IQAC Co-ordinator:

Dr. I. Srinivasa Rao

Mobile:

9849314952

IQAC e-mail address:

srriqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 1887)

SR-GH/SR-11139

OR

1.4 NAAC Executive Committee No. & Date:

BC/57/RAR/05

(For Example EC/32/A&A/143 dated 3-5-2005)
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.srrcvr.org

Web-link of the AQAR:

<http://www.srrcvr.org/keyconcepts.php?id=1>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	81.25	2004	5 years
2	2 nd Cycle	B	2.70	2011	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

31/07/2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR ____ 2010-11 ____ submitted in December 2011 ____ (DD/MM/YYYY)
- ii. AQAR ____ 2011-12 ____ submitted in December 2012 ____ (DD/MM/YYYY)
- iii. AQAR ____ 2012-13 ____ submitted in December 2013 ____ (DD/MM/YYYY)
- iv. AQAR ____ 2013-14 ____ submitted in December 2014 ____ (DD/MM/YYYY)
- v. AQAR-----2014-15 -----submitted in December 2015

1.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College ☐ Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financ ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

1.11 Name of the Affiliating University (*for the College*)

Krishna University,
Machilipatnam

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

Autonomy granting committee
constituted by UGC. Visit likely in last
week of October 2016.

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

☒

DST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

☒

2. IQAC Composition and Activities

2.1 No. of Teachers

7

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

3

2.4 No. of Management representatives

2.5 No. of Alumni

1

2. 6 No. of any other stakeholder and
community representatives

1

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.

Faculty

Non-Teaching Staff Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year? Yes

☐

No

☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

(ii) Themes

Human Values and Professional Ethics
Strategies to improve English speaking skills in students
UGC-Colleges with potential for Excellence

2.14 Significant Activities and contributions made by IQAC

- Popularizing clay Ganesh idols for protecting the environment.
- Swachh College Activities were conducted twice on the lines of Swachh Bharat programme.
- Motor Vehicle Free day was observed on the third Saturday of every month.
- Presentation of saplings was put into practice in the place of flower bouquets.
- Placement ambassadors to strengthen the career guidance and job opportunities.
- Saturday notified as an activity day.
- Blood donation camps, service activities.
- Awareness campaigns about communicable and vector borne diseases.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ol style="list-style-type: none">1. To conduct at least two meetings in this year with groups of all stakeholders for interaction and to set up the quality parameter for all round development of the college.2. To take feedback from students and analyze to understand what the student community is expecting from the teachers, and communicate the same to the teachers for the improvement of their teaching methods.3. To conduct academic audit and office audit twice a year (one internal and one external) by the teaching and administrative staff who have more than 10 years of experience.4. To conduct a minimum of three meetings with teaching staff this year to exchange views and to guide each other for the overall development of the college.5. To conduct at least two meetings with the in charge of the Library and Information Centre to make the library the best resource centre in all aspects.	<ol style="list-style-type: none">1. Yes, two IQAC meetings were conducted which led to better understanding of benchmarks of quality education.2. Feedback had been obtained from the students at the end of every semester, analyzed by the IQAC committee and communicated to the teachers with constant interaction with them3. Yes two academic audits were conducted, and the report was submitted to the higher authorities.4. Monthly meetings were conducted with the staff members where exchange of ideas took place.5. A meeting with the library was conducted in which various points for the improvement of the library resources, and ways to make it student friendly were discussed.

<p>6. To conduct two meetings with NSS coordinator to discuss the benchmarks and best practices to fulfil the social responsibility of the institution.</p> <p>7. To conduct a minimum of two meetings with the in charge of Physical Education department to help to set its goals and activities so as to excel in different levels of competitions /events</p> <p>8. To unify the career guidance and counselling cell & JKC to set their goals and objectives for good recruitment achievement.</p> <p>9. To discuss and enhance the academic atmosphere in the college in the monthly staff meetings for achieving good results and outcome in terms of signing more MoUs and linkages with industries and institutions.</p> <p>10. To monitor and address the timely needs of the students viz. Scholarship, bus/train passes, library cards etc. with a proactive approach.</p>	<p>6. Conducted a meeting with the academic coordinator, NSS, NCC, Physical Education Director and discussed the ways to sustain the best practices initiated in this year with the involvement of the students.</p> <p>7. Conducted meeting with the PDs to discuss the action plans of the department and how to impart best training to students to enable them to excel in different games and sports events at various competitions.</p> <p>8. Career guidance and JKC are unified with the single person appointed as in charge of both. She has conducted many programmes including the state wide TOT programme developed by TISS and the outcome is very good. About 364 students are selected by various organizations.</p> <p>9. The response of the different people in this regard is satisfactory during this academic year.</p> <p>10. All the students' daily needs and facilities were monitored by student support team committee with timely action.</p>
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11. Resolved to provide drinking water facility in the Girls Waiting Room, and constitute a monitoring committee for its maintenance.	11. Drinking water facility in the girls waiting room was provided with a water bubble dispenser.
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** Attach the Academic Calendar of the year as Annexure. Attached as Annexure I*

☒
☐

2.15 Whether the AQAR was placed in statutory body Yes No

Management ☐ Syndicate ☐ Any other body ☐ CPDC

Provide the details of the action taken

The AQAR for the year 2015-16 was placed before the IQAC committee, Staff Council and CPDC, and was approved for submission to the NAAC, Bengaluru.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	8	1		
UG	20	1		
PG Diploma				
Advanced Diploma	1			
Diploma	1			
Certificate	1			
Others				
Total	31	2		

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: **CBCS**/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	✓
Trimester	
Annual	✓

1.3 Feedback from stakeholders Alumni ☐ Parents ☐ Employers ☐ Students ☒
(On all aspects)

Mode of feedback Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

****Please provide an analysis of the feedback in the Annexure—Annexures II and III attached.***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Krishna University, to which the college is affiliated, has revised the curriculum with a major change in the UG programmes with the introduction of Choice Based Credit System from the academic year 2015-16.

The major changes are:

1. Change of syllabus
2. Change in evaluation process
3. New Question paper model.

Change of syllabus:

1. Syllabus is changed across all the subjects including languages, keeping in mind the semester system, and introducing new subjects such as communication and soft skills, citizen entrepreneurship etc.
2. The entire syllabus in each subject is regrouped into 5 units.
3. The syllabus in each subject is designed by experts in the concerned subject with the objective of skill development.
4. In every semester, the students study two foundation courses like analytical skills, entrepreneurship, and leadership education besides language studies till semester III.
5. Students are taught domain specific subjects from semester I to semester VI.
6. Semester VII consists of domain specific subject electives.
7. Semester VIII consists of electives which are inter domain clusters (consisting of three papers and one paper may be project work.)

Change in the evaluation process:

1. Evaluation process has been also changed from 2015-16 to semester mode of examination.
2. Mid semester examination is conducted for 25 marks. The end semester examination is conducted for 75 marks.
3. The theory papers are given 3 credits each, and the lab practicals are given two credits.
4. The institution is conducting internal assessment examinations with its mechanism of paper setting, conduct of examination and evaluation process. (15 marks for unit tests, 5 marks for assignment and 5 marks for seminar presentation.)

New Question Paper Model:

1. The theory question paper model is also changed with the semester system.
2. The examination is now conducted for 75 marks.
3. The question paper has two sections, section A and section B as per the structure of the new model paper.
4. Section A consists of 8 short answer questions—five to be answered—evaluated for 25 marks.
5. Section B consists of 10 essay questions with two questions from each unit, with internal choice and is evaluated for 50 marks.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

New Group with the combination of Multimedia in B.Sc.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	77	74	3	-	-

2.2 No. of permanent faculty with Ph.D.

16

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0							0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

2 (Contract)

28 (Guest)

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	24	62	34
Presented	21	52	8
Resource Persons	1	3	4

2.6 Innovative processes adopted by the institution in Teaching and Learning:

13 Smart class rooms were established, Peer learning

2.7 Total No. of actual teaching days during this academic year

220

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Bar coding of Answer Books

2.9 No. of faculty members involved in curriculum

35

-

restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

80

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	55					74.5
B.Com	168					71.4
B.Sc	141					75.9
M.A	15					100
M.Com	34					100
M.Sc	22					95.4

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC has conducted awareness programs for student centric teaching-learning activity and is monitoring it during Departmental visits as part of academic audit and evaluation is done by the feedback obtained from stakeholders.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	8
UGC – Faculty Improvement Programme	1+2 (Applied)
HRD programmes	4
Orientation programmes	6
Faculty exchange programme	2
Staff training conducted by the university	11
Staff training conducted by other institutions	8
Summer / Winter schools, Workshops, etc.	23
Others	2

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	34	16	-	10
Technical Staff	1	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Conducting meetings with final year students to inculcate research aptitude in them.
Bringing out an e-research journal to publish the research articles of the staff. Conducting workshop on Student Projects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	2		3
Outlay in Rs. Lakhs		6 lakhs		4

3.4 Details on research publications

	International	National	Others
Peer Review Journals	13	4	
Non-Peer Review Journals	7		
e-Journals	1		
Conference proceedings	1	3	

3.5 Details on Impact factor of publications:

Range 01-03 Average 2 h-index 2 Nos. In SCOPUS 1

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)	67			
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/fund

3.9 For colleges Autonomy ☒ CPE ☒ DBT Star Scheme ☐
INSPIRE ☐ CE ☐ Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number			2		5
Sponsoring agencies			UGC/College		UGC/College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year Regional –soil health club with Agricultural department

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this

Type of Patent		Number and Year
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SR Project Fellow Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="1"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="3"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="1"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="9"/>
NCC	<input type="text" value="4"/>	NSS	<input type="text" value="4"/>
		Any other	<input type="text" value="5"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Rally undertaken to bring awareness on the Voters day
- Assisting pilgrims in Vijayawada during the Vijayadasami and Bhavani Deeksha viramana days.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7 acres			
Class rooms	33			
Laboratories	23			
Seminar Halls	1			
Smart campus Solution Server for Digital content and e-library		1		3.0
Wireless e-class room solution Interactive Board, Visualizer, Student Response System, Wireless Interactive device, Wireless audio system		2		12.0
Wifi campus network equipment Wireless Access point indoor/outdoor		1		3.0
Security and Attendance Biometric reader		16		2.08
Desktop computers		30		15.0
Total				35.08

4.2 Computerization of administration and library

Library automation with SOUL software. Data entry completed.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	51771	5694810	112	12000	51883	5706810
Reference Books	5600	1680000	-	-	5600	1680000
e-Books						
Journals	36	10000				
e-Journals	INFLIBNET -	5000				

	N-list					
Digital Database	DELNET					
CD & Video	100	5000		-	100	5000
Others (specify)						

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	60	2+1(JKC)	20Mbps	1	1	1	1	-
Added	30 (Replaced defunct ones)		10Mbps					
Total	90	3	40	1	1	1	1	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

WiFi enabled campus, Office LAN, Certificate in Graphic Design to B.Sc students, introduction to e-governance to office staff.

4.6 Amount spent on maintenance in lakhs :

i) ICT

12

ii) Campus Infrastructure and facilities

3

iii) Equipments

3

iv) Others

15

Total :

33

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC body has urged all departments to display higher educational opportunities, job opportunities and information about seminars/workshops/conferences taking place on different themes in various colleges and universities in the departmental notice boards whenever information came in and requested to monitor and guide the students to participate in the said programme..
- IQAC monitored this activity and when student interaction was organized it was brought to the notice of the students about the library resources, programmes available at JKC, student scholarships available from various sources and activities of various clubs.
- Girl students are encouraged to approach women empowerment cell for any of their grievances including any act of ragging.
- All the students are guided to approach the grievances redressal cell for any of the issues faced by them in the campus to obtain quick solutions.
- IQAC continuously interacts with the administrative staff to provide the best support to the students about their online scholarship applications, bus/train passes with the concept of “student first”.

5.2 Efforts made by the institution for tracking the progression

- All the student councillors are in contact with their wards and keeping a record of their vertical progression and persons joining services.
- The ward councillors are constantly monitoring their further progress by keeping in touch with them through their mobiles and mail ids.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1617	242	-	-

(b) No. of students outside the state

(c) No. of international students

No	%
1225	65.89

Men

No	%
634	34.10

Women

Last Year						This Year					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OB C	Physically Challenged	Total
337	628	68	820	6	1859						

Demand ratio 1:1

Dropout % 10

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Coaching for Common Entrance Tests for admission into higher education degree programmes by individual departments.
- JKC training and coaching for career guidance and competitive exams
- Short term coaching programmes in soft skills for placement

No. of students beneficiaries

405

5.5 No. of students qualified in these examinations

NET	x	SET/SLET	x	GATE	x	CAT	x
IAS/IPS etc	x	State PSC	x	UPSC	x	Other	74

5.6 Details of student counselling and career guidance

Nearly 125 students were guided to pursue their higher education, and they opted for PG courses in several universities like Acharya Nagarjuna, Krishna, Andhra, Central etc. Smt. D. Rajya Lakshmi, Coordinator, JKC, has guided many students to write competitive examinations like RRB, BSRB, Group II, III and VRO exams. Students were also motivated to attend campus interviews in our college, and they were recruited by various companies like ILM, Appleton Learning Solutions, BPOs, and some are absorbed as ILM faculty, customer relationship officers, Tele caller executives, marketing executives etc.

No. of students benefitted

500

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
19	1681	364	117

5.8 Details of gender sensitization programmes

- With the help of Women Empowerment Cell programmes were organized on Women's rights, women's equality empowerment of women, role of women in society, role of women in Nation building and sensitization about the opposite gender.
- Gender sensitization sessions are organized by every teacher counsellor with respect to both genders, especially women to support women's education which is needed to build a healthy and prosperous society.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	453	25,67,492
Financial support from other sources	26	20,000
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: __

1. Student Bus pass facility at the college campus itself.
2. Proper maintenance of toilets and running water.
3. Protected Mineral water facility with the help of donors.
4. Recreational and drinking water facility in girls' waiting room.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To strive to provide equitable Quality Education to the students in general and to those from the underprivileged sections of the society in particular and to produce intellectually competent, morally upright and socially committed citizens for the Nation.

MISSION

1. To develop the college into a hub of educational activities by offering a range of courses in the emerging branches of knowledge which can fulfil the needs of the new generation to take up their position in the society.
2. To nurture the students for overall development by inculcating values, spirit of service and social responsibilities through curricular, extracurricular activities and extension activities.

6.2 Does the Institution has a management Information System

Partial MIS is functioning at present in the :

1. Student scholarship information
2. Treasury bill information
3. Student admission information

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The institution has adopted the revised University curriculum in CBCS mode with internal and external examinations from 2015-16. The institution is contributing to the quality development in curriculum through its senior teachers who are members of BoS of universities and autonomous colleges. They are sensitized through IQAC about curriculum goals (intended student development , outcome of intended results) and strengthening of the conceptual teaching. They also see to it a developmental sequence to form a coherent curriculum.

6.3.2 Teaching and Learning

Young teachers are encouraged by the college to attend orientation programmes conducted by Academic Staff Colleges where they learn about the importance of teacher training, orientation, feedback, warming of the climate for learning and how to engage students. These orientation programmes also provide perceptive on how faculty should approach their development as a teacher.

6.3.3 Examination and Evaluation

Teachers are encouraged to assess the students continuously. This is done in two ways. 1. Formative assessment i.e. during the topic is taught through class room assessment, multiple choice questions, short answer questions, debates and group discussions. 2. Summative assessment i.e at the end of the completion of the unit. The student knowledge and skills about the topic are tested through short answer questions, long answer questions, assignment and projects. This kind of assessment contributes to the students capacity of remembrance and retention of the knowledge he gained.

The senior teachers contribute to the question paper setting of the universities, autonomous colleges, and all teachers participate in the valuation process.

The evaluated internal examination answer papers were discussed with the respective students so that they can rectify their mistakes in the next examinations.

6.3.4 Research and Development

The College and IQAC encourage the staff and students to engage in research activities. Faculty are provided guidance to approach UGC for financial assistance for MRPs. Students are also made part of this activity for collecting data, and analysis of it. The faculty are inspired to undertake quality related research studies too.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library's contribution to the learning and development of further education of the students and the staff are realized. Hence book exhibitions were organized in the library on several occasions, bringing a range of books to their fold. Several text books and reference books were added, and journals were subscribed with the grants from UGC.

Access to a good number of journals is gained through N-list programme. The college has acquired smart boards and built smart class rooms for ICT enabled teaching. Library is contributing for the training of the staff to acquire skills in ICT applications in education, key skill development; resource based learning and teaching information skills with the association of IQAC, Department of Computer Science and English.

We are in the process of acquiring a number of computers with UGC assistance with which we are going to establish a Net Resource Centre for staff and students.

6.3.6 Human Resource Management

The college is serving as District Resource Centre with the Principal as the Chairperson of DRC. He is playing a pivotal role in sharing the human resources both teaching and non-teaching among the government and the government aided colleges in the district.

On the DRC platform several training programmes—human values and professional ethics, faculty forum lectures etc. are organized.

6.3.7 Faculty and Staff recruitment

Permanent lecturers are recruited by public service commission who are qualified with NET/SLET/M.Phil/Ph.D.

The guest and contract lecturers who performed well in terms of student results are given teaching assignment in the next academic year automatically as per government orders.

6.3.8 Industry Interaction / Collaboration

Industry interaction is arranged through industrial visits where students can observe the latest technological advancements. Collaboration with the industries is formed with MoUs and linkages. Because of this students are infusing fresh ideas to the industries and the same time they are witnessing latest innovations. The exposure gives them hands -on experience much needed for placement opportunities.

6.3.9 Admission of Students

Admissions of the students are done strictly on the basis of merit duly following the reservation principle and rules of government.

University admission schedule is scrupulously followed by the college

6.4 Welfare

Schemes for

Teaching	Faculty development programme for acquiring higher qualifications.
Non teaching	Timely refresher courses
Students	Financial assistance and psychological counselling

6.5 Total corpus fund generated

Rs.1,85,420

6.6 Whether annual financial audit has been done

☒

Yes

☐

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	IQAC
Administrative			Yes	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☒

No

☐

For PG Programmes

Yes

☒

No

☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

As the college is an affiliated college, it follows the rules of the University

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The college has applied for autonomy and is waiting for the visit of the UGC Autonomy granting committee. The affiliating university is encouraging promising colleges to apply for autonomy, and the College Development Council (CDC) is readily forwarding the applications of the willing colleges.

6.11 Activities and support from the Alumni Association

The Alumni association has contributed to the RO plant to provide safe drinking water to the students this year. They have also contributed for the construction of rain water harvesting pits in the campus.

6.12 Activities and support from the Parent – Teacher Association

The Parent Teacher Association is playing an active role in maintaining the campus discipline.

6.13 Development programmes for support staff

The college regularly conducts Health camps for the benefit of the support staff. All of them have received Health Cards from the State Government. The college cooperative society takes care of their financial needs. The support staff are encouraged to improve their educational qualification and computer skills.

6.14 Initiatives taken by the institution to make the campus eco-friendly

At the beginning of the academic year it was resolved that the campus and its neighbourhood would be made plastic free. An Eco club was formed with students and staff as its members. The campus was divided into several zones and each staff member and his/her group of students are assigned the task of a segment of the campus plastic free.

Students and staff picked up plastic bags, pouches, water bottles, chocolate and biscuit wrappers on Saturdays and the campus became much cleaner. With the celebration of Vanamahotsavam by planting saplings the campus also became greener. Because of this activity the students became environmentally conscious and refrain from throwing plastic in the campus, and are progressively getting used to less or no plastic.

Vehicle free day on Saturday is being observed on the last Saturday of every month by the staff.

Plantation under vanam – manam programme was taken up which has increased greenery and the aesthetics of the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Swachh college programme has greatly improved the college cleanliness.
- Vehicle free day observed once in a month created awareness about environmental pollution and its impact.
- The concept of Plastic free day introduced sensitized students about the ill effects of non-bio degradable wastes, and it has minimized the throwing of chocolate and biscuit wrappers in the class rooms.
- The college wore a green look due to Vanamahotsavam organized in the last year.
- The college office was renovated and compartmentalized for ease of access to the students and the staff.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. The college was made a wi-fi campus providing internet for both the students and the staff.
2. Biometric attendance system was installed for staff.
3. A solar power unit which is meeting partial energy demand of the college has been brought into operation.
4. The department of Commerce has taken initiative in organizing programmes to make the students earn while learning.
5. The college has organized several extension lectures for the benefit of the students.
6. Health awareness campaigns have been taken up.
7. Semester system was introduced in CBCS mode from the year 2015-16.
8. A Soil Health Club was established.
9. New MoUs and Linkages were signed.
10. Skill development courses were introduced with TISS developed modules.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- i) Students regularly participate in service activities, and as Volunteers in the Dassara Festival on Indrakeeladri hill, and in Gunadala Festival on Mary Mata Hill.
- ii) Many students are enrolled as regular blood donors, and blood is donated by them whenever there is a call. **(Please see Annexure V)**

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Swacch college programme, Vehicle free day, Plastic free day, and presenting saplings in place of flower bouquets created awareness about environmental pollution and the development of greenery on the campus protected the college eco system.

7.5 Whether environmental audit was conducted? Yes ☒ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT analysis has been added as an Annexure VI

8. **Plans of institution for next year**

1. Aadhar based Biometric attendance system for staff and students to be introduced.
2. To approach the UGC to expedite the process of granting autonomy.
3. To introduce semester system of examination and CBCS as per the affiliating University directive.
4. To introduce new courses like UG Urban studies and PG Psychology
5. RUSA grants for development of infrastructure.
6. Organizing state-level and national level seminars, symposia and workshops by all departments.
7. To approach NAAC for assessment and accreditation in the 3rd cycle.
8. To establish an incubation centre with RUSA development grants.
9. To enrol students into online diploma and certificate courses.
10. To introduce more Skill development and capacity building courses.
11. To approach the University with a request to recognize the college as a Research Centre.

Name : Dr.I. Srinivasa Rao

Name: Dr. V. RAVI

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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Name : Dr.I. Srinivasa Rao

Signature of the Coordinator, IQAC

Name: Dr. V. RAVI

PRINCIPAL

S.R.R. & C.V.R. GOVT. DEGREE COLLEGE
VIJAYAWADA-520 064.



Annexure I: Academic Calendar



KRISHNA UNIVERSITY			
www.krishnauniversity.ac.in			
U.G. ACADEMIC CALENDAR 2015-16			
Particulars	Date		
	I Year	II Year	III Year
Class Work	SEMESTER SYSTEM		YEAR WISE SYSTEM
	I Sem	II Sem	
Commencement of Classes	6-7-2015	30-11-2015	09.06.2015
Closure of Admissions for various courses	19-08-2015	---	19.08.2015
Closure of instructions	05-11-2015	31-03-2016	12.02.2016
Total Number of working days	90	90	230
Examinations (SEMSTER)			
I Internal Examination	02-09-2015	22-02-2016	
II Internal Examination	26-10-2015	21-03-2016	
Payment of Examinations fee & submission of Application Forms and attendance particulars to the Controller of Examinations	16-10-2015	10-03-2016	
Submission of attendance particulars of ineligible candidates to the Controller of Examination	25-10-2015	22-03-2016	
University Theory Examinations	06-11-2015	07-04-2016	
Practical Examinations	18-11-2015	20-04-2016	
Examinations (II & III Year)			
Half Yearly Examinations			21.09.2015 to 30.09.2015
Pre-final examinations			18.01.2016 to 28.01.2016
Payment of Examinations fee & submission of Application Forms and attendance particulars to the Controller of Examinations			16.10.2015 10.12.2015
Submission of attendance particulars of ineligible candidates to the Controller of Examination			20.02.2016
University Theory Examinations			02.03.2016
Practical Examinations			03.02.2016
Last working day of the Academic year 2015-16	27.04.2016		
Reopening of Colleges for the Next Academic Year 2016-17	15-06-2016		
Extra Curricular Activities			
Celebrations:			
Foundation day of University	25.06.2015		
Teachers day	05.09.2015		
Education Day	11.11.2015		
Science day	28.02.2016		
Women's day	08.03.2016		
Earth day	22.04.2016		
Ragging :			
Anti-Ragging Committee meeting by all Colleges	20.08.2015		
Fresher's Day	26.08.2015		
Cultural :			
Inter- collegiate Cultural meet	September, 2015		
Youth Festival	October, 2015		
Employment :			
Awareness on employability skills	1 st Week of January, 2016		
Organizing Centralized Job fair	2 nd Week of January, 2016		

ANNEXURE II

Abstract of Feedback obtained from the students 2015-16

- | | |
|--|---|
| 1. No. of students participated in the process of feedback: | 245 Final Year students
365 I Semester students |
| 2. UG Faculties which the target group evaluated: | BA/BCom/BSc |
| 3. No. of items on which feedback is obtained: | 20 |
| 4. Feedback mode: | Questionnaire with rating:
Poor, Satisfactory, Good, Very Good and Excellent |
| 5. Category of items of feedback on majority of teachers expressed as: | Very Good |

ANNEXURE III

Abstract of Feedback obtained from the students on Curriculum 2015-16

- | | |
|---|---|
| 1. No. of students participated in the process of feedback: | 253 Final Year students
372 I Semester students |
| 2. UG syllabi which the target group evaluated: | All core subjects &
languages |
| 3. No. of courses to which the target group belongs: | 20 |
| 4. No. of items on which feedback is obtained: | 8 |
| 5. Feedback mode: | Questionnaire with
Rating:
Poor, Satisfactory, Good,
Very Good and Excellent |
| 6. Analysis of the feedback – major suggestions/opinions: | |
| | i. Employability to be given focus in curriculum
design |
| | ii. Communication Skills and Soft Skills which
enhance job opportunities are to be given
adequate importance. |

Annexure IV - Achievements of Students

- Raja Sri got 2nd rank in ANU PGCET--Maths
- K Divya participated in MTTS programme at Goa University, sponsored by the Dept of Atomic Energy, Govt. of India. She also got cent per cent marks in Maths paper III.
- 7 students joined PG in Biochemistry
- Physics and Electronics department has recorded cent percent result in Papers III & IV
- Physics students got prizes in paper presentation and PowerPoint Presentation.
- Md. Ayesha BZC secured 1st place in State Yuvatarangam in Hindi Essay Competition.
- Politics and Sociology students got admission in University.
- Priya of III BBM got I prize in State level Study Project Competition—Yuvatangam
- K Aparanji of II BCom stood first in Classical Dance Competitions
- BA students took first place in the AIR quiz.
- 3 students of Psychology joined AU for further studies. 2 students joined BEd course.
- Guru Prasad, a student of Spl English had joined the HINDU as sub-editor.

Annexure V

Best /Innovative Practices

- Statistics workshop for Intermediate students to create awareness among them in Instrumentation.
- Teaching of analytical skills to poor students.
- Providing study material to the poor students.
- Economics Department published News Digest and Journal of Bezawada School of Political Economy.
- Commerce Club activities.
- Poetry recitation in Telugu
- Formation of Quality Circles by the Department of Zoology
- Online video Lessons
- Meals to poor students
- Joy of sharing—donating Guppedu Biyyam (Fistful of rice) to orphans by Zoology department.
- Career guidance and Personality development by History and Tourism Department
- Field work by visiting NGO home and Old age Home –Department of Sociology
- Industrial visits.

Annexure VI : SWOT Analysis

IQAC SWOT Analysis for 2015-16

About SWOT

- ♣ A SWOT analysis (Strengths, Weaknesses, Opportunities, and Threats) is a strategic planning tool, useful for planning and decision-making at multiple levels within an institution or organization.
- ♣ A SWOT analysis guides us to identify the positives and negatives inside your organization (S-W) and outside of it, in the external environment (O-T).
- ♣ Therefore developing a full awareness of the situation can help with both strategic planning and decision-making by this tool.

The four aspects of the SWOT analysis have been defined in a number of ways, but for our purposes the following explanations seem useful:

- ♣ **Strengths** – attributes of the unit/department/college/university that likely will be helpful to and have a positive effect on the achievement of the desired end state (the object of the analyses as defined above). Strategies to capitalize on these strengths can be developed.
- ♣ **Weaknesses** – attributes of the unit/department/college/university that likely will have a negative effect on achievement of the desired end state. Strategies to minimize the effects of these weaknesses can be developed.
- ♣ **Opportunities** – conditions external to the unit/department/college/university that likely will have a positive effect on achievement of the desired end state. Strategies to exploit these opportunities can then be identified.
- ♣ **Threats** – conditions external to the unit/department/college/university that likely will have a negative effect on achievement of the desired end state. Strategies to defend against these threats can be identified

Strengths and Weaknesses Internal to Organisation

Strengths	Weaknesses
<ul style="list-style-type: none"> • Dedicated and Qualified Staff with work culture and Professional discipline • Disciplined and well-tuned students • Work minded office and supporting staff • Optimum Utilisation of physical structures • Transparent administration • Adequate space for further development • Aim for all round development with collective efforts of all stakeholders • Mobilization of public and alumni support. • Rich and chequered past experience of more than 7 decades • Governance based on collective decision making through CPDC/IQAC/ Staff Council / Committees/ Activity Clubs/ Quality Circles/ Staff and Student Associations • IQAC internal checks, quality benchmarks with active participation. • Positive attempt and approach to the issues by the faculty 	<ul style="list-style-type: none"> • Insufficient continuity of Staff due to State transfer policy • Old physical structures • Insufficient class rooms/ Laboratories space • Absence of exclusive Seminar Hall, Auditorium • Inadequate support staff • Inadequate external grievance redressal mechanisms • Lack of sufficient sports and games infrastructure facilities

Opportunities and Threats External to Organisation

Opportunities	Threats
<ul style="list-style-type: none"> • Progressive future trends from MHRD & State Govt. • Financial assistance from RUSA & UGC XII Plan • Trends of up gradation of the colleges in to Autonomous / CPE College. • Robust and forward looking National Economy • Encouraging National/State funding • Demographic dividend (maximum number of end persons between the age group of 15-34/40 years) • Civil Society debates • Contemporary focus/discussion on gender/ caste/ differently-abled/ minorities/ human rights • Physical Environment • Healthy Competition • Optimum student enrolment based on GER gaps • Plethora of learning resources (Internet, Encyclopaedias), Moocs online courses. • New State/ New aspirations/New Agendas/ New Mandates/ New Challenges Growing discontent towards traditional educational practices. • Expected conferment of autonomy to the college and possible CPE status. • Examination reforms introduced by the affiliating university –scope for continuous, comprehensive internal evaluation. 	<ul style="list-style-type: none"> • Private Institutions and their propaganda • Changing Global Scenario impacting Educational Sector • Mushrooming Corporate Colleges • Declining Enrolment in Public funded State Government Colleges • Unplanned academic growth • Divorce between stated goals and real-time practices • Quantity taking-over of quality and excellence • Increasing evidences of gender discrimination • Declining and discouraging sex ratios against women • No viable linkages among the three sectors of Primary Education, Secondary Education and Higher Education • Insufficient Government funding to the poor students for other category of the students. • Carving of new state, Resource crunch, Funding difficulties by the government